

Kentucky 1915(i) RISE Initiative Provider Journey

A Step-by-Step Guide for New Providers



Contact Us

 502-564-9189

 1915iRISEprovider@ky.gov

 <https://dbhdid.ky.gov/1915iriseinitiative>

1 Learn About the Opportunity and Access Website

- Understand the RISE Initiative and the 1915(i) benefit.
- All 10 services included in the 1915(i) RISE Initiative are Medicaid-reimbursable.
- Navigate to dbhdid.ky.gov/1915iriseinitiative to learn more.
- Online information includes:
 - Overview of 1915(i) services.
 - Provider agency qualifications.
 - Pre-requisite requirements.
 - Summary of Certification steps and process timeline.
 - General instructions video for provider enrollment in New Provider Agency Orientation.

2 Online Agency Level 1 Training

- Follow link for self-registration to Adobe Learning Management System (ALMS).
- Complete 1915(i) RISE Level 1 Training.
 - Providers who have an existing ALMS account should email 1915iRISEprovider@ky.gov for access to training.

3 Submit Certification Packet

- Includes:
 - Level 1 Training completion notice.
 - Completed provider certification packet.
 - Checklist of services.

4 Department for Behavioral Health, Developmental and Intellectual Disabilities (DBHDID) Submission Verification

- Verification of packet for completeness and alignment with service model.
- Feedback provided within 10 business days: approval, request for edits, or denial.
- Technical Assistance (TA) available for corrections or clarification.

5 Level 2 Training Completion

- Program director completes online Level 2 Trainings.
- Example of topics includes:
 - Participant rights and self-determination.
 - Claims, billing, and reimbursement.
 - Medicaid enrollment process.

6 Formal Certification Review

- While the provider completes Level 2 Training, DBHDID conducts a review of:
 - Certification packet.
 - Staff credentials and experience.
 - Service alignment with fidelity model.
 - Tax ID, business licenses, insurance.

7 On-Site Pre-Service Review

- After Level 2 Training and Certification Review, DBHDID schedules an On-Site Pre-Service Readiness Review.
- Verifies safety, staff training records, and operational readiness of provider agency.

8 Agency Certification Decision and Orientation

- Provider receives a decision letter from DBHDID by email.
- If approved, providers receive a pre-certification letter and guidance on next steps.

9 Enroll in Medicaid and Therap

- Set up Medicaid profile and complete application in Medicaid Partner Portal Application.
- If not already registered for an account with Therap, create an account.
- Receive Medicaid ID, billing instructions, and enrollment confirmation from DMS.
- Access staff training modules in ALMS.

10 Deliver Services and Maintain Records

- Begin delivery of services as per Person-Centered Service Plan.
- Use required forms and service tracking logs.
- Submit claims via Medicaid system.

11 Participate in Continuous Quality Improvement

- Participate in 90-day compliance check.
- Maintain staff training and regular service documentation.
- Engage in continuing education opportunities.
- Participate in periodic fidelity reviews and optional TA sessions.
- Prepare for re-certification every two years or less.