

TA Tidbit

Previously Associated Individuals Return to Waiver Services

Previously Associated Individuals:

Providers are able to view information regarding people to whom they used to provide services. Case Management agencies remain “associated” to individuals (even if they are no longer in a waiver) until they have a different case management agency. Therefore, case management staff can view the information using the **Quick Search** and the default **Search Individual** unless the person has moved to a different case management agency.

Other providers can view information about individuals for whom they no longer have prior authorization by using **Quick Search** and then **Search Previously Associated Individual**.

Returning to Waiver Services:

A “Resume Services” button is available on an individual’s program summary screen for case managers, if the current date is within the waiver program year a person left the waiver. Both the Michelle P and SCL waivers were renewed by CMS on May 1, 2024, meaning the waiver year now runs May through April.

Example 1: A person left waiver services and a program closure was submitted with the last date of services in February, 2024. Because May, 2024 began a new waiver year, the resume services button will not be on the person’s program summary screen.

Example 2: A person left waiver services and a program closure was submitted with the last date of services in June, 2024. The resume services button will be on the person’s program summary screen through April 30th, 2025.

If the “Resume Services” button is not available to case managers, the next step is to check to see if the person is on the waiting list.

SCL: If the person is on the SCL waiting list, an emergency request can be submitted. If the person is not on the SCL waiting list, a new application will need to be submitted.

Michelle P: Email DDID.info@ky.gov. State whether or not the person is on the Michelle P waiting list and explain the situation for review.

Resources:

For more details, search for the materials listed below in the Adobe Learning Manager (ALM):

- Using Quick Search
- Resume Services Request Reference Guide