

**CONFIDENTIALITY AGREEMENT
FOR HUMAN RIGHTS OR BEHAVIOR INTERVENTION COMMITTEE MEMBERS**

Members of both the Human Rights Committee (HRC) and the Behavior Intervention Committee (BIC) must sign confidentiality agreements and function in accordance with the federal Health Insurance Portability and Accountability Act (HIPAA). Confidentiality means the data and information presented and discussed during the committee meetings is not shared with individuals not on the committee or not authorized to have the information.

All information being reviewed by the committee will be held in the strictest confidence and will be handled, stored or processed in a secure and confidential manner. All committee members will be held accountable for adhering to the confidentiality policy as well as state and federal confidentiality laws. Unauthorized disclosure is strictly prohibited and a violation could result in removal from the committee and possible legal action.

Committee members will acknowledge that in reviewing information presented to the committee for review, they are fully bound by state and federal laws regarding the confidentiality of individual information and will observe and respect individual rights.

Statement: I have received and read this Confidentiality Agreement. I agree to comply accordingly with all instructions and the policies and procedures as outlined. I understand that any information provided to me in writing or through discussion during the committee meetings cannot be shared or discussed with anyone outside of the committee.

Please sign, date, and identify the name of the HRC/BIC group you are a member of and provide that group with this agreement. Thank you.

Signature

Date

Name of HRC or BIC Committee