**Long-Term Employment Supports Activity Note**

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| --- | --- | --- | --- | --- |
| ***Participant’s Name*** |  |  | ***Maid #*** |  |
|       |  |       |
|  |  |  |  |  |
| ***Date of Service*** | ***Beginning Time*** | ***Ending Time*** | ***Location of Service (general location not address)*** |
| mm/dd/yyyy | hh:mm am/pm | hh:mm am/pm |       |
|  |  |  |  |  |
| ***Describe the activities completed with, or on behalf of, the jobseeker. How did the activity move them closer to meeting their outcome?*** |
|       |
|  |  |  |  |  |
| ***Describe what you planned to accomplish by completing the activity.*** |
|       |
|  |  |  |  |  |
| ***What did you accomplish by completing the activity?*** |
|       |
|  |  |  |  |  |
| ***What will be your next activity and when will it occur?*** |
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|       |  |  |  |
|  |  |  |
| Signature |  |  |  |
|       |  |  |  |
| Name |  |  |  |  |
|       |  |  |  |
| Title |  |  |  |  |
| mm/dd/yyyy |  |  |  |  |
| Date |  |  |  |  |