**Long-Term Employment Supports Activity Note**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Participant’s Name*** |  |  | ***Maid #*** |  |
|  | |  |  | |
|  |  |  |  |  |
| ***Date of Service*** | ***Beginning Time*** | ***Ending Time*** | ***Location of Service (general location not address)*** | |
| mm/dd/yyyy | hh:mm am/pm | hh:mm am/pm |  | |
|  |  |  |  |  |
| ***Describe the activities completed with, or on behalf of, the jobseeker. How did the activity move them closer to meeting their outcome?*** | | | | |
|  | | | | |
|  |  |  |  |  |
| ***Describe what you planned to accomplish by completing the activity.*** | | | | |
|  | | | | |
|  |  |  |  |  |
| ***What did you accomplish by completing the activity?*** | | | | |
|  | | | | |
|  |  |  |  |  |
| ***What will be your next activity and when will it occur?*** | | | | |
|  | | | | |
|  |  |  |  |  |
|  | |  |  |  |
|  |  |  |
| Signature | |  |  |  |
|  | |  |  |  |
| Name |  |  |  |  |
|  | |  |  |  |
| Title |  |  |  |  |
| mm/dd/yyyy |  |  |  |  |
| Date |  |  |  |  |