

**Meeting Summary of the Kentucky Mental Health Planning & Advisory Council  
Membership Committee  
November 2, 2007, 1:00pm- 4:00pm  
100 Fair Oaks Lane, 4<sup>th</sup> Floor, Small Conference Room, Frankfort**

**Council Members Present:** Trudy Abshire, Rebecca Garrett, Bob Hicks, Anna Winchell, Molly Clouse, Betty Jo Moss, Mary Sue Klusman

**DMHMRS Staff:** Michele Blevins, Christie Penn

TOPIC	OUTCOME	NEXT STEPS
<b>Welcome &amp; Introductions</b>	Rebecca Garrett called the meeting to order at 1:22 p.m.	
<b>October Meeting Summary</b>	Bob Hicks made a motion to approve the drafted summary for the October 4, 2007 meeting. It was seconded by Molly Clouse and carried unanimously.	
<b>Review of Nominations and Votes Cast for Adult Consumers of Mental Health Services Membership</b>	<p>The Membership Committee reviewed 15 nominations for adult consumers of mental health services. The Committee recommends the following nominees for membership:</p> <ul style="list-style-type: none"> <li>• John Basham</li> <li>• Rita Brooks</li> <li>• Molly Clouse</li> <li>• Steven Lyons</li> <li>• Betty Jo Moss</li> <li>• Carmilla Ratliff</li> </ul>	Recommend nominees to the Council to be forwarded to the Commissioner for consideration.
<b>Review of Nominations and Votes Cast for Family Members of an Adult with Severe Mental Illness Membership</b>	<p>The Committee reviewed 9 nominations from family members of an adult with severe mental illness. They recommend the following nominees for membership:</p> <ul style="list-style-type: none"> <li>• Rebecca Garrett</li> <li>• Lynn Haney</li> <li>• Gayla Hayes</li> <li>• Robert Hicks</li> <li>• Mary Sue Klusman</li> <li>• Matthew Smith</li> </ul>	Recommend nominees to the Council to be forwarded to the Commissioner for consideration.
<b>Review of Nominations and Votes Cast for Parents/Guardians of a Child with a Severe Emotional Disturbance Membership</b>	<p>The Committee reviewed 13 nominations from parents/guardians of a child with a severe emotional disturbance. They recommend the following nominees for membership:</p> <ul style="list-style-type: none"> <li>• Trudy Abshire</li> <li>• Janet Gothard</li> <li>• Steve Liles</li> <li>• Jim Reed</li> </ul>	Recommend nominees to the Council to be forwarded to the Commissioner for consideration.

<p><b>Other Items from the Committee</b></p>	<p>One member asked the Committee to consider removing the question from the nomination form that asks nominees for their diagnosis. The members discussed the question and then Trudy Abshire made a motion to keep the form as it currently exists. Molly Clouse seconded and motion carried with one vote against the motion.</p> <p>Discussion ensued about whether to execute a widespread solicitation for Transition Age Youth nominations or to pursue a particular, well-qualified individual for the vacancy. This individual has already voiced interest in serving on the Council. Mary Sue Klusman made a motion to pursue the individual to fill the Transition Age Youth vacancy. Trudy Abshire seconded and motion carried.</p> <p>The Committee agreed not to act on the recommendation made at the last Committee meeting to extend officers' terms by one year. Nominations for officers will be taken prior to the February 7<sup>th</sup> meeting as well as from the floor at the February 7<sup>th</sup> meeting. Full Council will determine recommendations for officers at the February meeting. These will be forwarded to the Commissioner for consideration.</p> <p>The Committee decided that the Secretary shall record the attendance of Council members and that the Chair will then contact members after a second absence.</p> <p>Once new member nominations are approved by the Commissioner, a letter of notice will be sent to all those who were nominated.</p> <p>The Committee recommended an orientation be planned for new members. Molly Clouse agreed to assist with this initiative. The orientation is scheduled for 9:30 a.m. EST, February 7, 2008 at the Council's first quarterly meeting. The regularly scheduled Council meeting will begin at 10:30 a.m. on this particular day. All Council members are invited to attend the orientation.</p> <p>One member suggested assigning a mentor to new members. The Committee acknowledged the many benefits that mentoring would provide to new members serving on the Council.</p> <p>The committee decided to give plaques of appreciation to outgoing members, Marty Harrison and Carolyn Kates-Glass, at the November Council meeting</p>	<p>Rebecca Garrett agreed to contact youth about Council membership.</p> <p>Secretary agreed to record attendance of membership at quarterly meetings.</p> <p>Staff will send out letters to all nominees.</p> <p>Staff and Molly will coordinate the orientation.</p> <p>Once nominees are appointed, mentors will contact new members.</p> <p>Robert Hicks will work with staff to order plaques.</p>
<p><b>Adjournment</b></p>	<p>Trudy Abshire made the motion to adjourn at 4 p.m. Betty Jo Moss seconded and motion carried.</p>	
<p><b>Next Meeting</b></p>	<p>No future meetings are scheduled at this time.</p>	