

Kentucky Mental Health Planning & Advisory Council
Bylaws Committee Meeting
July 12, 2012 11:00 – 2:00 PM
BHDID, 100 Fair Oaks Lane, 4th Floor, Small Conference Room
Frankfort, Kentucky

Members Present: Steve Lyons, Steve Liles, Mary Singleton, Yolonda Clay, Betty Jo Moss, Rebecca Garrett, Gayla Hayes, Juanita Shackelford, Artye Dulaney, Julie Wade, Steve Shannon

Visitors: Ralph Clay

Staff Present: Christie Penn, Michele Blevins, Missy Runyon

Topic	Discussion	Next Steps
Call to Order	Chairperson, Steve Shannon, called the meeting to order at 11:10 AM.	
Welcome and Introductions	Members briefly introduced themselves. Yolonda Clay shared about the upcoming Sharing Hope Mini Conference on August 25 th in Nicholasville, KY.	
Bylaws Overview	Christie Penn provided a brief explanation/overview of the handouts given to committee members – an official copy of the Kentucky Mental Health Planning and Advisory Council Bylaws (adopted in 2008), and also a draft copy of the bylaws with updates and changes previously discussed but not adopted in 2010, as well as some new proposed language.	
Review of Bylaws Document	Members reviewed the draft copy and discussed additional revisions as well as some new proposed language to several sections of the bylaws. Using a laptop and projector, recommended revisions to the bylaws were made during the course of the meeting.	Steve Shannon will check with a personnel attorney about the inclusion of “criminal justice history” language in the bylaws. A copy of the bylaws with recommendations will be presented to the Council for approval on August 23, 2012.
Adjournment	Rebecca Garret made a motion to adjourn the meeting. Yolonda Clay seconded. Motion passed. The meeting adjourned at 2:25 PM.	
Next Meeting	No future meeting was scheduled.	