

**Kentucky Mental Health Planning and Advisory Council  
Bylaws Committee  
March 13, 2008 1:00 PM – 4:00 PM  
Conference Room A, 100 Fair Oaks Lane, Frankfort, Kentucky**

**Council Members Present:** Trudy Abshire (Chair), John Basham, Rita Brooks, Rebecca Garrett, Janet Gothard, Robert Hicks, Mary Sue Klusman, Steve Liles, Betty Jo Moss

**DMHMRS Staff:** Michele Blevins, Christie Penn, Melissa Runyon

TOPIC	OUTCOME	NEXT STEPS
<p><b>Call to Order and Introductions</b></p>	<p>Chair, Trudy Abshire, called the meeting to order at 1:11 p.m. Melissa Runyon introduced herself to the Committee.</p>	
<p><b>Review of the Current By-Laws and Recommendations for Revisions</b></p>	<p>Members reviewed the current bylaws as well as written comments submitted by Doreen Mills. The Chair then asked each member to bring to the Committee’s attention any sections of the bylaws that need discussion or revision.</p> <p>Rebecca Garrett made a motion to not revise Article VI (Quorum), Section A. Janet Gothard seconded and the motion carried with one member opposing.</p> <p>Mary Sue Klusman made a motion to maintain the two-consecutive-term limit for Officers in Article VII (Officers), Section I. Robert Hicks seconded and the motion carried.</p> <p>Betty Jo Moss made a motion to not revise Article VIII (Meetings), Section B. Robert Hicks seconded and the motion carried.</p> <p>John Basham made a motion to add the following statement to Article VIII (Meetings), Section F: “Members shall abstain from voting upon such matters in which they have a financial interest.” Mary Sue Klusman seconded and the motion carried.</p> <p>Betty Jo Moss made a motion to rewrite Article V (Nominations for Officers of the Council), deleting the following: application, appointed by the Council, and three nominees for the position of Chair. Rebecca Garrett seconded and the motion carried.</p>	<p>Staff will make the recommended revisions. Need to determine definition for “have a financial interest.”</p>

	<p>Robert Hicks made a motion to move the sections under Article V (Nominations for Officers of the Council) to Article VII (Officers) and to add the following statement to that Article: "If an Officer is unable to continue serving in their appointed office for any reason, the nominating committee will be reconvened to make a recommendation to the Council and nominations shall also be taken from the floor at a full Council." John Basham seconded and the motion carried.</p> <p>Rita Brooks made a motion to revise the Membership Article V, Section F to the following: "State employees and members of advocacy organizations who are designated as members by virtue of their office or advocacy organization representation may appoint, in writing or by email, a designated alternate to attend meetings in their stead, and such alternate, shall have full Council member privileges. Janet Gothard seconded and the motion carried.</p> <p>Janet Gothard made a motion to not revise the Membership Article, Section C. Betty Jo Moss seconded and the motion carried.</p> <p>Rebecca Garrett made a motion for the Executive Committee to submit guidelines to the Bylaws Committee for approval regarding the protocol of the public during committee meetings. Robert Hicks seconded and the motion carried.</p>	<p>Executive Committee will explore options and report back to the Committee.</p>
<p><b>Other Items from the Committee</b></p>	<p>Betty Jo Moss recommended someone from the Executive Branch Ethics Commission Board present to the Bylaws Committee.</p>	<p>Staff will contact the Commission.</p>
<p><b>Adjourn</b></p>	<p>Robert Hicks made a motion to adjourn at 4:00 p.m. Steve Liles seconded and the motion carried.</p>	
<p><b>Next Meeting</b></p>	<p>May 29, 2008 DMHMRS, Frankfort Personnel Conference Room 1:00 p.m. – 4:00 p.m.</p>	<p>Subsequently rescheduled for June 25, 2008 DMHMRS Small Conference Room 9:30 a.m. – 12:30 p.m.</p>

